

JOB CONNECTION CENTERS FREE WORKSHOPS TUCSON

2017 Workshops 9:00am - 4:00pm

Presentation (9am-12pm) / Lunch (12-1pm) [bring your own or go offsite] / Hands-on-Practice (1pm-4pm)

Location Month	First Avenue 2907 N. 1 st Avenue Ph. 206-0333	Midvale 1680 W. Valencia Ph. 547-5647	Dodge/Ft Lowell 3725 E. Fort Lowell Ph. 628-1883	Kolb 7201 E. 22 nd Street Ph. 545-9266
Jan	Jan 5 th	Jan 12 th	Jan 19 th	Jan 25 th
	RESUMES	INTERNET BASICS	INTERVIEWING	WORKPLACE
	& COVER LETTERS	& JOB SEARCHING	WORKSHOP	SUCCESS
Feb	Feb 2 nd	Feb 9 th	Feb 16 th	Feb 22 rd
	INTERVIEWING	WORKPLACE	RESUMES	INTERNET BASICS
	WORKSHOP	SUCCESS	& COVER LETTERS	& JOB SEARCHING
Mar	Mar 9 th	Mar 16 th	Mar 23 rd	Mar 29 nd
	WORKPLACE	RESUMES	INTERNET BASICS	INTERVIEWING
	SUCCESS	& COVER LETTERS	& JOB SEARCHING	WORKSHOP
INTERVIEWING WORKSHOP - Gain insight RESUMES & COVER LETTERS - Learn to market into the interview process & receive valuable you on paper! Customize & highlight your skills into the interview process & receive valuable you on paper! Customize & highlight your skills into the interview process & receive valuable you on paper! Customize & highlight your skills into the interview process & receive valuable you on paper! Customize & highlight your skills into the interview process & receive valuable you on paper! Customize & highlight your skills into the interview process & receive valuable you on paper! Customize & highlight your skills into the paper was a statement of the pa				

into the interview process & receive valuable feedback on your strengths & areas for improvement. Be prepared - perfect your elevator speech & interview skills. RESUMES & COVER LETTERS - Learn to market you on paper! Customize & highlight your skills & qualifications! Target & tailor your cover letters to capture the employer's interest.

INTERNET BASICS & JOB SEARCHING - Most job applications are digital! Most employment sites require profiles! Learn to navigate the internet to search & apply for jobs & create your employment profile. WORKPLACE SUCCESS - Discover what employers are looking for to help employees advance up the career ladder. Learn to positively & effectively resolve workplace conflicts.

Goodwill <u>RSVP required.</u> Please contact each location to save your seat for an upcoming workshop.